

Memorandum of Association of
Eritrean
Road Traffic Safety
Association (ERTSA)

Article .1 Foundation of the association

- 1.1 The Eritrean Road Traffic Safety association is a voluntary non profit association formed as per the right given by the Transitional Civil Code of Eritrea Articles 404-482 relying on the strategy of road traffic safety and aiming at conducting campaigns to create awareness, knowledge and harmony among road users.
- 1.2 The association shall be named as “Eritrean Road Traffic Safety Association” herein abbreviated as ERTSA.
- 1.3 The head office of the association shall be in Asmara and branch offices may be opened within Eritrea whenever deemed necessary.

Article .2 Aims

- 2.1 The aims of ERTSA are:
 - a. to ensure that road traffic safety has a public/community base.
 - b. to minimize road traffic accidents through active contributions in the fields of campaigns, education, and information.
 - c. to promote road traffic safety by providing small scaled projects nation wide.
- 2.2 To this end ERTSA shall have the following tasks:
 - a. People being aware of the fact that road traffic safety is a public affair, to make them actively participate and make ERTSA a community based association.
 - b. encourage community safety actions that are initiated by the public and road users.
 - c. create throughout the nation wide awareness of the consequences concerning traffic accidents.

- d. organize seminars, conferences, workshops, exhibitions general knowledge competitions among road users at various ages that harmonize joint actions and ensure road traffic safety.
- e. train interested parties especially youths that participate in the field of road traffic safety.
- f. Prepare safety brochures, articles, posters etc.
- g. collect relevant documentations and publications.
- h. exert to introduce road traffic safety education into the curriculum.
- i. exert to procure material, moral and training support from relevant national and international institutions that participate in the field of traffic safety.
- j. procure consultancy and assistance in cooperation with relevant government bodies, enterprises, national non-governmental associations and enterprises aiming to work for safety.
- k. Strive to get the membership of African Road Traffic Safety Association.
- l. Working with concerned international and regional safety institutions.

Article .3 Membership

Any person, association or institution voluntarily interested in traffic safety ensurance shall be a member in one of the following classes:

- 3.1 Active members
- 3.2 Associated members
- 3.3 Honorary members

Article .4 Membership criteria

Membership of ERTSA shall be subject to the following criteria:

- 4.1 A declaration that a member shall commit himself to work in conformity with the aims and articles of the association.
- 4.2 The declaration that the applicant commits himself to pay his fee regularly.

4.3 The applicant shall present a written application to the general Secretariat and fill membership form. Upon rejection of his application his case shall be presented to the general meeting.

Article 5. Resignation, Expulsion

5.1 The resignation of a member will only be effective at the end of a calendar year. A written letter of resignation shall be presented to the executive committee before the 6th month of the year.

5.2 Expulsion of members may be resolved on by the executive committee on the following reasons:

- a. Committing acts, which are contrary or harmful to ERTSA aims.
- b. Non-compliance with the statutes of the association.
- c. Failure to pay previous debts in due time.

5.3 The member expelled involuntarily is entitled to lodge an appeal to the general meeting and the decision given by the general meeting shall be final.

Article 6. Financing and fees

6.1 ERTSA is financed by the regular fees of members, donations, aids, contributions and by other resources.

Article 7. Structure of ERTSA

ERTSA consists of the following Structure:

1. the general meeting
2. the executive committee
 - chair person
 - the general secretariat
 - finance head
 - three active members

3. auditors
4. zoba branches

Article 8. General meeting

- 8.1 The general meeting consists of all active members of the association who
Shall have equal voting rights.
- 8.2 The general meeting shall be held every three years and it undertakes the election of the executive committee.
- 8.3 The general meeting shall be presided over by the chairperson, and in his absence the general secretariat presides over the meeting.
- 8.4 The general secretariat, in accordance with the decisions previously reached by the executive committee and the chairperson, issues a notice of the agenda and date of the meeting at least two months prior to the date fixed.
- 8.5 Proposals that do not appear on the agenda may be discussed at the general meeting only if they have been submitted in writing to the head office not less than four weeks before the date of the general meeting.
- 8.6 Upon urgency whenever it is in the interest of the association to conduct an extraordinary meeting, besides when the chairperson or 20% of the associates demand in writing an extraordinary meeting may be undertaken within one month.
- 8.7 The general meeting discusses in detail all matters concerning the activities of the association and takes all decisions, besides it provides programmes of action for the implementation of its decisions. The general meeting undertakes the following tasks and decisions.
 - a. hearing and adoption of the general report of the association
 - b. hearing and adoption of the auditors' report
 - c. modification of the statutes of the association
 - d. deciding the membership fee
 - e. adoption of the strategic plan of ERTSA
 - f. adoption of the budget
 - g. conducting the election of the executive and chairperson

- 8.8 the general meeting shall be convened on a date fixed as per the decision of the executive committee in the presence of more than two third (2/3) of the associates. However if it did not reach the special quorum, it can be adopted with those available in the following meeting.
- 8.9 Decisions of the general meeting are reached by a simple majority of the votes of the associates.
- 8.10 Variations in the statutes of the association require the application of the 2/3 of the members. To reach at a decision there shall be the approval of 2/3 of the present members.
- 8.11 Relevant decisions of the general meeting shall be communicated to all members in minutes.

Article 9. Executive Committee

9.1 The executive committee consists of the chairperson, the general secretariat, finance head and other three members.

9.2 The principal tasks of the executive committee are:

- implements the decisions of the general meeting
- elects the general secretariat
- administers the property of the association
- prepares/submits annual report
- undertakes proposals on annual budget and other operations
- administers through articles of the association
- decides on the formation of Zoba Branch offices
- invites general annual meeting of members
- engages experts to develop activities
- decides and admits membership applications. In case of the application being rejected, the applicant shall be informed of such rejection within one month from the date of his application.

9.3 All executive committee members shall have equal votes. However upon the existence of equal votes the one where the chairperson takes side shall prevail.

9.4 The executive committee meets four times a year, however where necessary it may convene further meetings.

Article 10. Chairperson

10.1 The chairperson of ERTSA shall be elected by the general meeting.

10.2 The Chairperson shall work as the legal representative of ERTSA.

10.3 The chairperson convenes and presides over the meetings of the executive committee.

10.4 In the absence of the chairperson, the general secretariat shall undertake his tasks.

Article 11. General secretariat

11.1 In the absence of the chairperson, the general secretariat shall preside over the general meeting.

11.2 In the absence of the chairperson, the general secretariat shall take over the tasks of the chairperson.

11.3 General secretariat shall be accountable to the chairperson.

11.4 General secretariat runs office activities.

Article 12. Finance Head

12.1 The executive committee appoints the finance head. .

12.2 The finance head undertakes and audits on the associations accounts.

12.3 The finance head shall be accountable to the chairperson.

Article 13. Auditors

13.1 The auditors consist of three members and are elected by the general meeting.

13.2 The auditors themselves elect their chairperson.

13.3 The auditors submit financial report to the general meeting.

13.4 The auditors submit report in extraordinary meetings where necessary.

Article 14. Dissolution of the association

14.1 The dissolution of ERTSA may only be decided when 2/3 of the members are present in the general meeting and by a 2/3 majority of the members represented votes for dissolution.

14.2 The procedure and disposition of any assets, which ERTSA may have at its disposal at the time of the dissolution, shall be determined pursuant to the provisions of the Transitional Civil Code of Eritrea.

Article 15. Effective date

15.1 The present statutes of the association shall take effect when approved by the general meeting.

15.2 Any case not mentioned in the articles of the association or upon the conflict of the clauses of the association with the law, the provisions of Transitional Civil Code of Eritrea governing non-profit organizations shall be applicable.

15.3 A word dealing with the masculine shall include the feminine as well.

Article 16. Founders

The founding members are seven and the details of their names are as follows:

<u>Name</u>	<u>Id.No</u>
1. Ato Gihrmay Abrehe	ER 0940948
2. Ato Tikabo Mobae	ER 2359891
3. Ato Tesfamariam W/Gabriel	ER 0937635
4. Ato Haylom Negasi	ER 0047922
5. Ato zerabruk Gebreslasie	ER 0949209
6. Sister Elisabeth Aynialem	ER151542
7. Ato Jemal Yasin	ER 0937642

Annex.1
Structure of Eritrean Road Traffic Safety Association (ERTSA)

